

APPENDIX A

TWIN VALLEY LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

CONTINUING EDUCATION UNIT OPTIONS AND GUIDELINES

OPTION	MAXIMUM CEU'S	CEU VALUE	VERIFICATION	CRITERIA
College	No limit	1 semester hour = 3 CEU's 3 quarter hours/2 semester hours = 6 CEU's 2 quarter hours = 4 CEU's 1 quarter hour = 2 CEU's	Official Transcripts or Original Certificate of Completion	Must be taken through an accredited college or other approved post secondary educational institution. Must be taken for credit with a grade of "C" or better, a "P" in pass/fail course. Course work must be in education or in a content area related to the individual's teaching assignment or working with students.
Professional Conference/ Workshop/Institute/ Academy, or Inservice Credit*	No limit	1 clock hour in workshops = 0.1 CEU 10 clock hours = 1.0 CEU	Activity Verification Form (Appendix C) or Certificate of Completion	Must include only time spent in those portions of the conference program that contribute to the participant's knowledge, competence, performance, or effectiveness in education

* All inservice programs by Twin Valley School, the Preble County Educational Service Center, and the Miami Valley Regional Center are eligible for CEU credit, but must be preapproved through the Preble County Educational Service Center.

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Peer Observation for Self Improvement	1 CEU per license cycle	1 clock hour = 0.1 CEU	Activity Verification Form	Must be approved by the building principal and include a summary of the observation. Does not include mentoring.
Publication of Work (See Board Policy _____)	6 CEU's per license cycle	6 CEU's for book 3 CEU's for article in a professional journal or magazine	Copy of publication or document and Activity Verification Form	Must contribute to the education profession or add to the body of knowledge in the individual's specific field. Must be a commercially published book or article.
Educator's Portfolio	1 CEU per license cycle	1 CEU	Completed Portfolio	Must be approved by the LPDC. Must be completed within the license/certificate cycle.
National Board of Professional Teaching Standards Certification (NBPTS)	9 CEU's per certificate/license cycle for candidate completing process but not getting the NBPTS certificate. 9 additional CEU's for receipt of NBPTS certificate	1 CEU = 10 hours	Valid copy of the National Certificate or Activity Verification Form for candidate not receiving certificate Document clock hours	Must be in the subject area of the individual's assignment. Certificate must be completed or participation as candidate must be verified by the Ohio certificate/license.
Mentoring	6 CEU's per license cycle	Full year = 3 CEU's Partial year = 1.5 CEU's	Activity Verification Form	Must be mentoring of teacher or administrator assigned through PCESC Mentoring Program.

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Cooperating Teacher	6 CEU's per license cycle	3 CEU's per full time student teacher	Activity Verification Form	Must be supervisor of undergraduate student, graduate student or undergraduate intern, or student teacher.
Teaching a College Course	9 CEU's per license cycle	1 CEU per semester hour of class taught	Activity Verification Form	Courses taught must be in education or in a content area related to the individual's teaching assignment.
Teaching an Adult Vocational or Technical Course	9 CEU's per license cycle	1 CEU per 10 hours of class time	Activity Verification Form	Courses taught must be in education or in a content area related to the individual's teaching assignment.
Professional Presentation	6 CEU's per license cycle	1 clock hour of presentation = 0.1 CEU	Activity Verification Form	Same Criteria as Teaching a College Course
Educational Project which applies educational skills and knowledge towards the development of a final product.	3 CEU's per license	1 clock hour = 0.1 CEU Documented clock hours in planning and preparing	Activity Verification Form A copy of the final product or report of the project	Project must have prior approval and final approval after completion and verification by LPDC.
Curriculum Development	6 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Verification Form Documented clock hours of committee work	Must be service on formal committee organized by local, state, national or international education agency or organization.

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Professional Committees	6 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Verification Form Documented clock hours of committee work.	Must be service on formal committee organized by local, state, national, or international education agency or organization. Must contribute to the education profession or add to the body of knowledge, in the individuals specific field.
Compliance Videos (Public School Works or other)	2 CEU's per license cycle	1 clock hour = 0.1 CEU	Certificate of completion	Child Abuse prevention or directly related to teaching area.
Grant Writing	6 CEU's per license cycle	1 clock hour = 0.1 CEU Documented clock hours in planning and preparing.	Activity Verification Form and copy of grant	CEU's not dependent on awarding of grant.
Self-Directed Educational Development Professional Reading Research Educational Travel	6 CEU's per license cycle 3 CEU's per individual activity	1 clock hour = 0.1 CEU	Activity Verification Form. Must include a product which can be shared with peers or students (i.e. lesson plans, media presentations, inservice program.)	Must enhance individual's work in the profession or contribute to teacher's area of specialization. Activity must have prior and final approval by LPDC before completion.
Related Work Experience or Externship	6 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Verification Form and Log of hours and activities.	Must enhance individual's work in the profession or contribute to teacher's specialization. Experience must have prior approval of LPDC.